

**MANATEE COUNTY TAX COLLECTOR  
PARTIAL PAYMENT PLAN AGREEMENT**

The Manatee County Tax Collector has chosen to allow a partial payment of real estate and personal property taxes to be made as directed by Florida Statute 197.374. A partial payment will be accepted for the current tax year only (November 1 through March 31), and cannot be applied to delinquent taxes or future year payments. Additional requirements are set forth below.

By participating in this partial payment plan, I agree and understand the following:

1. **Any partial payment submitted to the Tax Collector must be at least 25% of the total gross tax due, but not less than \$100.**
2. **A \$10 processing fee will be deducted from the partial payment.**
3. **All discounts will be forfeited, regardless of when payment is received.**
4. **Any remaining balance must be paid by March 31 in one payment.** Any balance not paid before April 1 will be delinquent and subject to interest, advertising and late fees, the sale of a tax certificate (for real estate) or the issuance of a warrant (for personal property). For more information on tax certificates and warrants on delinquent taxes, visit [www.taxcollector.com](http://www.taxcollector.com).
5. A partial payment will be accepted by mail or drop-off only for processing by the mail department, and must be payable by check, cashier's check or money order payable to the Manatee County Tax Collector. **Partial payments are not accepted online or in-person.**
6. The property tax account cannot be on the quarterly installment payment plan for the current tax year, however, the account will be enrolled in the quarterly installment payment plan for future year's taxes. For more information on the quarterly installment payment plan, visit [www.taxcollector.com](http://www.taxcollector.com).
7. A partial payment will be returned to the property owner if it does not meet the minimum payment amount (per paragraph 1) and/or if it is not submitted to the Tax Collector with a Partial Plan Agreement signed by at least 1 property owner. In lieu of the Partial Plan Agreement, the property owner can sign and return the bottom coupon of their bill, which includes an abbreviated partial payment affidavit on the back.
8. If the partial payment is returned by the bank for insufficient funds (NSF), the taxes will no longer be eligible for the partial payment plan and must be paid in full, without discount, together with any applicable NSF fees. Additional delinquency fees accrue beginning April 1.

Property ID Number: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Property Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

By signing below, I am acknowledging that I understand the Partial Payment Plan as explained in this Agreement.

\_\_\_\_\_  
Signature of Property Owner  
(must be signed by at least one (1) property owner)

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date Signed