

Fax Broadcast

**Ken Burton Jr.
Manatee County Tax Collector**

Date: May 22, 2006
To: Motor Vehicle & Mobile Home Dealers
From: Carmen McIlwaine, Dealer Department Supervisor
Re: Fax Broadcast 2006-05

Effective June 7, 2006, the Downtown Tax Collector's Office will permanently close. All Dealers that process their work at our Downtown Office, will now be required to take their work to the Dealer Department at the DeSoto Office located at 819 301 Blvd. West, Bradenton, 1.5 miles from the Downtown Office.

Our new Palma Sola Office will be opening on June 12, 2006, located at 7411 Manatee Ave. W. Suite 200, Bradenton (behind Wagner Realty). You may ***drop*** your work off, with a check at the Palma Sola Office to be couriered to our DeSoto Dealer Department (there is a 3 day turn around time for work dropped off and couriered to our Dealer Department. The 3 days start the day the work arrives in our Dealer Department). Our courier picks up every Monday, Wednesday and Friday (excluding holidays).

In the DeSoto Dealer Department, you may either wait on 5 pieces of work per day or you may drop off your work with a check and it will be completed within 3 business days. "Wait on" work is not processed after 4:00 PM.

It has been our pleasure to serve you at the Downtown Office and we look forward to serving you at our DeSoto Dealer Department.

www.taxcollector.com