

M a n a t e e C o u n t y T a x C o l l e c t o r

I S S U E D B Y C O C O H A N S O N

N E W D E A L E R S U P E R V I S O R

On April 20, 2009, Angele (Coco) Hanson became the new Dealer Department Supervisor, previously from the Lakewood Ranch Office. *I'm looking forward to working with you.* Carmen will be at the Palma Sola Branch. If you need to contact me, my email address is cocoh@taxcollector.com.

D M V

A letter was sent out to inform you that starting May 15, 2009 all title/registration transactions for licensed dealers will be processed in our Dealer Department located at our Desoto Office, 819 US 301 Blvd., Bradenton. Licensed dealers will no longer be able to wait on work being processed in our Palmetto Office.

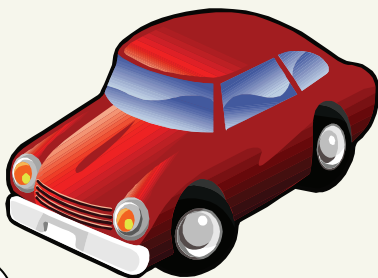
D M V F O R M S

As stated in our last newsletter many DMV forms will no longer be supplied by the DMV in Tallahassee and in turn The Tax Collector due to budget cuts. The Dealer Department has a limited supply of forms on hand, however, once our supply is exhausted we will no longer provide these forms to our dealers. Forms are available through the state's website at:<http://casey.hsmv.state.fl.us/Intranet/dmv/Manuals/DMVProcedures/FORMS/forms.htm>. Available in house are 82995 Motor Vehicle Power Of Attorney, 82993 Odometer Disclosure & Acknowledgment, 82994 Motor Vehicle Title Reassignment, 82013 Certificate Of Destruction and 82101 Duplicate Title Application.

A D D R E S S R E Q U I R E M E N T S

Please verify each customer's address to make sure that the address being submitted on the paperwork is correct.

There are certain issues that will prevent us from changing the customer's address in the motor vehicle system. If your customer falls into one of these categories, we will place a temporary "mail to address" on the customer's paperwork in order to process their transaction. To comply with Florida law, the State of Florida must be notified within 10 days of an address change. Failure to do so may result in a ticket from law enforcement.



TIPS AND REMINDERS FOR ETR SYSTEM USERS



July 1st has come and gone and we are all settling in with the new ETR system. Below are some tips and reminders that we hope will assist your dealership when issuing the temporary plates:

- ◆ **NEW or USED vehicle:** When entering the vehicle information into the ETR system for the first time, you will need to select and mark if the vehicle is NEW or USED. Please ensure that you are entering this correctly.
 - ◆ **Types and colors:** When processing the ETR transaction, please make sure that you are selecting the correct vehicle type, body type, and color. Below is a list of the most common:
 - ◆ **Vehicle types:** AU for cars and pickups 5,000 lbs or less, TR for trucks 5,001 lbs and over, TT for travel trailers and VT for vehicle trailers.
 - ◆ **Body Types:** Basic types are; auto 2D or 4D (2P and 4P are for electric vehicles) pickup PK sport utility UT truck TK trailer TL travel trailer TV.
 - ◆ **Colors:** Colors are basic colors and only need to be entered in the system once.
 - For a complete list of body types and colors go to our fax broadcast 2007-03, page 4 at http://www.taxcollector.com/pdf/media/dealers/Dealer_Fax_Broadcast_2007-03.pdf
- ◆ **Customer Information:** When creating a customer that is **NOT** in the ETR system, you must enter the name **exactly** as it appears on their Driver License, ID card, or Passport. To view acceptable types of identification, go to the DMV Procedure Manual TL-01 Signature Requirements and Identification Affidavits at <http://casey.hsmv.state.fl.us/Intranet/dmv/Manuals/DMVProcedures/BTR/tl/TL-01.pdf>
- ◆ **Customer Address:** *Make sure that you are verifying your customer's address.* Now that the driver license and state motor vehicle systems are communicating, you want to make sure the address is correct.

DEALERS WHO ARE NOT SIGNED UP WITH AN ETR VENDOR

If you need a temporary plate for your customer, you will need to bring in proof of purchase, a copy of your customer's identification (driver license, ID card, or passport), and proof of their insurance. ***Please do not send your customer in to purchase the plate.*** As the dealer, you are responsible for purchasing the temporary plate for your customer. Our dealer department walk-in office hours are 9 am-4 pm, Monday-Friday. You will also need to have your dealer license number and PIN available. For additional information on the ELT (Electronic Temporary Registration) system; please visit <http://www.flhsmv.gov/etr/etr.html>.

D M V L E G I S L A T I V E C H A N G E S

319.32 Fees; service charges; disposition.— (1) 213 The department shall charge a fee of \$70 for each original certificate of title, except for a certificate of title for a motor vehicle for hire registered under s. 320.08(6), for which the title fee shall be \$49; \$70 for each duplicate copy of a certificate of title, except for a certificate of title for a motor vehicle for hire registered under s. 320.08(6), for which the title fee shall be \$49; \$2 for each salvage certificate of title; and \$3 for each assignment by a lien holder. The department shall also charge a fee of \$2 for noting a lien on a title certificate, which fee includes the services for the subsequent issuance of a corrected 224 certificate or cancellation of lien when that lien is satisfied .

If an application for a certificate of title is for a vehicle that is required by s. 319.14(1) (b) to have a physical examination, the department shall charge an additional fee of \$40 for the initial examination and \$20 for each subsequent examination. The initial examination fee shall be deposited into the General Revenue Fund and each subsequent examination fee shall be deposited into the Highway Safety Operating Trust Fund. The physical examination of the vehicle includes, but is not limited to, verification of the vehicle identification number and verification of the bill of sale or title for major components.

319.323 Expedited service; applications; fees.—The department shall establish a separate title office which may be used by private citizens and licensed motor vehicle dealers to receive expedited service on title transfers, title issuances, duplicate titles, and recordation of liens, and certificates of repossession. A fee of \$10 shall be charged for this service, which fee is in addition to the fees imposed? by s. 319.32. The fee, after deducting the amount referenced by s. 319.324 and \$3.50 to be retained by the processing agency, shall be deposited into the General Revenue Fund .

319 - There shall be a service charge of \$5 for each application which is handled in connection with original issuance, duplicate issuance, or transfer of any license plate, mobile home sticker, or validation sticker or with transfer or duplicate issuance of any registration certificate. Of that amount, \$2.50 shall be deposited into the General Revenue Fund, and the remainder shall be retained by the department or by the tax collector, as the case may be, as other fees accruing to those offices .

Registration license plates bearing a graphic symbol and the alphanumeric system of identification shall be issued for a 10-year period. At the end of that 10-year period, upon renewal, the plate shall be replaced. The Department shall extend the scheduled license plate replacement date from a 6-year period to a 10-year period. The fee for such replacement is \$28, \$2.80 of which shall be paid each year before the plate is replaced, to be credited towards the next \$28 replacement fee. The fees shall be deposited into the Highway Safety Operating Trust Fund. A credit or refund may not be given for any prior years' payments of such prorated replacement fee if the plate is replaced or surrendered before the end of the 10-year period, except that a credit may be given if a registrant is required by the department to replace a license plate under s. 320.08056(8) (a).

320.072 447 Additional fee imposed on certain motor vehicle registration transactions.— A fee of \$225 is imposed upon the initial application for registration pursuant to s. 320.06 of every motor vehicle classified in s. 320.08(2), (3), and (9) (c) and (d).